

Submission conditions

1. The research was submitted in the form of electronic files via the Damascus University Journals website, after logging in to the OJS journals website, or activating a new account. The necessary information is entered and the search is loaded.

2. The submitted research must be an original research that has not been previously submitted to another journal.

3. The research should be submitted in the form of a Word file with the names of the researchers and their academic degrees mentioned, and another file with no names mentioned, in addition to a PDF file with the names of the researchers and their academic degrees mentioned, and a PDF file without names, provided that the publishing rules and required formats in the journals of Damascus University are taken into account, and by following the required steps. when registering. In addition to depositing a research form signed by the researcher, and a payment receipt if the research is for a researcher from outside the University of Damascus, in addition to depositing the supervisor's approval if the researcher is a graduate student attached to the student's registration decision.

4. A new research is deposited on the official website of Damascus University Journals, and then the journal specialized in the subject of the research is chosen. The website is available in both Arabic and English, where registration is done on the site and the form is filled out to obtain a username and password (provided that it is in English).

5. Then the required steps are followed on the site to deposit the new research, and after completing the follow-up and save selection, the research is received from the researcher in the relevant journal, and a letter will be sent from the editor-in-chief of the journal to receive the research.

6. The researcher shall attach a form for submitting the research, which he fills at his responsibility, including his approved e-mail, his signature, a special number to communicate with him in case of necessity, and information within his competence if the research is not approved in the university plan for scientific research. If it is accredited or registered, a

copy of the registration form must be attached. The research is duly accredited. As for the research submitted to master's and doctoral students, a special form is attached to it signed by the supervisors of the thesis. All forms, publication conditions, and required formats can be viewed exclusively from the website of Damascus University Journals. They are filled out and sent when the research is deposited.

7. The researcher can track the stages of arbitration by logging into his account on the site to inspect the research and make the required amendments from the arbitrators.

8. The researcher can view the required amendments through his account on OJS, and make the required amendments and resubmit them in the revisions section.

9. The researcher is notified of the publication of the accepted research via an e-mail on his account on the site.

10. It is up to the Directorate of Journals to arrange the publication of research papers in the issued issues.

11. When there is any inquiry, the journal can be contacted on the e-mail of the Directorate of Journals or on the e-mail of the relevant journal.